

**COLLIERS HILL HOMEOWNERS ASSOCIATION, INC.  
BOARD OF DIRECTORS RECORD OF PROCEEDINGS  
OCTOBER 10, 2024**

**CALL TO ORDER**

The Board of Directors for the Colliers Hill Homeowners Association, Inc. met on October 10, 2024 at 5:30 p.m. via Zoom Meeting. Present were: Directors Bryant and Mott. Also in attendance were seven homeowner members; Rich Johnston, Legal Counsel; Matt Kaeo and Elliott Mansell with BrightView Landscaping; LeeAnn Roessler and Mark Meadows with Norris Design; MaCayla Longson with the YMCA; Jesse Powell with Prestige Construction; Bob Howey with Tree Analysis Group, Alisia Kear and Mark Eames, PCAM with PCMS. Director Jenkins called the meeting to order at 5:44 p.m. and noted that Mr. Eames would be overseeing the remainder of the meeting.

**DISCLOSURE OF POTENTIAL CONFLICT INTEREST**

Mr. Eames confirmed that all general disclosure statements have been filed on behalf of the members of the Board of Directors.

**OFFICER REPORTS**

**RECORD OF PROCEEDINGS:**

The first item of business was to review the July 11, 2024 record of proceedings. Upon final review, motion was made, seconded and with no public comment passed to approve the record of proceedings of July 11, 2024 as presented.

**FINANCIAL REVIEW**

The unaudited 2024 financial reports through August 31, 2024 were presented and reviewed by the Board. Upon final review and discussion, motion was made and seconded and with no public comment, unanimously passed to accept and file for audit the financial and delinquency reports for the months ending through August 31, 2024.

**LEGAL UPDATES**

The Board was provided in their informational packet, the status of all legal actions that are currently in place and/or pending action with various homes in the community. Mr. Johnston went on to review the resolution present to the in their informational packet to be in compliance with C.R.S. 38-33.3.209.5. Upon final review and discussion, motion was made and seconded and with no public comment, unanimously passed to approve the resolution as prepared by legal counsel and authorize the President of the Board to execute.

It was noted that District 3 has not provided the Association with an operations agreement for the new Ascent Clubhouse and Pool. Mr. Johnston noted that a formal request and draft operating agreement needs be initiated by District 3 for review by the Association, as soon as possible.

**ARCHITECTURAL REVIEW**

The Board was provided in their informational packet the Architectural Review Committee's members application response log from July 3, 2024 through October 2, 2024. The Board went on to review information provided by the outside consultant on options to having accessory buildings be a future consideration by the Association.

**OUTSIDE PROFESSIONAL REPORTS**

**LANDSCAPE REPORT**

Elliott Mansell and Matt Kaeo with BrightView Landscape reviewed the monthly landscape report, address pending work orders, dead tree removals, native grass overseeding, irrigation operations update, seasonal maintenance operations and new tree replacements, along with taking various comments, questions, and concerns from the Board.

