

**COLLIERS HILL MASTER ASSOCIATION, INC.  
ANNUAL MEMBERSHIP/BUDGET RATIFICATION MEETING MINUTES  
JANUARY 23, 2020**

**CALL TO ORDER**

Notice was given to all members in accordance with the Bylaws of the Association and a quorum was established. Mark L. Eames of PCMS was in attendance and by authorization of the President of the Board of Directors, Mr. Jerry Richmond, called the meeting to order at 6:02 p.m.

**APPROVAL OF THE 2019 ANNUAL MEETING MINUTES**

Mr. Eames asked the homeowners in attendance to review the February 2019 Annual Meeting Minutes, if they had not already done so. Motion was made and seconded to approve the minutes as written and presented. The minutes were unanimously approved as presented.

**DEVELOPMENT PLAN UPDATES**

Mr. Richmond provided the membership with a general update regarding the on-going development plans for the Colliers Hill Community. Mr. Richmond asked that if any of the members in attendance had any specific questions to please come see him after the meeting and that he would take down the inquiry and make sure a response was provided back to the member.

**COMMUNITY SERVICE CONTRACTOR UPDATES**

Heather Mundy and Amy Ostendorf with the YMCA were in attendance and presented a brief update on the facility, and this year's upcoming social events. Mr. Eames noted that Chason Geister with Environmental Designs, Inc. was unable to attend the meeting this evening due to an emergency family matter.

**NEW BUSINESS**

**ELECTION OF DIRECTOR**

Nomination and Election of Directors: Mark Eames announced that there was one open position up for election for a three-year term. After addressing several questions from the membership, soliciting for two homeowner volunteers to tabulate the votes and introducing John Bryant and Molly Sabatino, the two homeowners that had submitted their names for nomination, Mr. Eames opened the floor for additional nominations. After three attempts to gain any additional interest from the members present to place their name for nomination, a motion was made, seconded and with no public comment unanimously passed to close nominations.

Both John Bryant and Molly Sabatino took the floor to introduce themselves, provide some background on their interest in running for the Board seat and address questions from the floor.

Based upon the vote tabulation, Mr. Eames announced that John Bryant had been elected to the Board of Directors for a three (3) year term. Molly Sabatino was thanked for expressing her interest in running.

**2019 FINANCIAL REPORT AND 2020 BUDGET PRESENTATION AND RATIFICATION**

Mark Eames reported on the financial condition of the Association as of December 31, 2019, and reviewed line-by-line the proposed 2020 budget. Questions were answered from the floor during the 2020 budget review. Mr. Eames went on to outline the process by State Statute as defined in the Association's governing documents regarding the required members to vote against a proposed budget presented to the members by the Board of Directors. Each member was provided a ballot when they signed in for the meeting to vote on the proposed 2020 budget, which ballot process would be utilized if the Association obtained 67% of the current membership in attendance in person or by proxy for the meeting.

With no further discussion, Mr. Eames noted that the Association did not have 67% of the current membership in attendance in person or by proxy for the meeting, so the 2020 budget was formally ratified. The assessment for the Association will remain the same as 2019 at \$96.00 per month.

**HOMEOWNER ITEMS RELATED TO ASSOCIATION BUSINESS**

The floor was opened to general questions from the members in attendance.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:42 p.m.