

The Colliers Hill Courier

A Publication of the
COLLIERS HILL
HOMEOWNERS ASSOCIATION



February 2024

Community Directory

Questions Regarding Colliers Hill Development Codes, Covenants & Restrictions:

PCMS: 303-224-0004

Monday - Thursday 7:30 am - 4:30 pm

Friday 7:30 am - 12:30 pm

Community Website:

www.colliershillmasterhoa.net

Design Review Committee

Approval of new landscaping, exterior paint colors, additions to exterior of home, etc. PCMS: 303-224-0004 ext. 400

Homeowners' Association Issues and HOA Assessments

Colliers Hill Master Association, Inc.

303-224-0004

General Inquiries: Ext 500

Accounting: Ext 308

Newsletter Advertising:

Porchlink Media: kerri@porchlink.com

Schools:

St. Vrain Valley Schools: 303-776-6200

Erie Elem. School: 303-828-3395

Erie Middle School: 303-282-3391

Erie High School: 303-828-4213

Soaring Heights PK-8 School:

303-702-8020 • <http://shpk8.svvsd.org>

Water and Sewer Service

Town of Erie: 303-926-2700

Street Snow Removal or Street Damage

Town of Erie: 303-926-2872



Brighten Up Those Long Winter Days With A Cheerful, Blooming Houseplant!

Winter is settling in with snow and cold, summer temperatures and outdoor gardening are still months away, and you are missing your beautiful flowers – what are your options to bring that beauty inside?

If you are like me, you cannot wait to get back outside, put your hands into the soil and start growing things. Unfortunately, our Colorado climate allows a shortened growing season at best. However, I find that a few flowering indoor houseplants quench that thirst for beautiful blooms until summer comes.

Among the plants that bloom and thrive indoors are begonia, kalanchoe, orchid, cyclamen, the peace lily, and others. And these plants are usually quite easy to find – they can often be found at your local grocery store's floral department or a big box retailer's gardening section. For a greater selection and more varieties, check out a local nursery.

Let's focus on a couple of easy-to-grow blooming indoor plants (and one that's a bit more challenging) that can really liven up your home this winter. These houseplants also have interesting leaves that you can appreciate on their own merits. As foliage plants they will always look good, and any blooms you receive will be a bonus.

First off, consider the petite and compact African violet. I remember my mother and grandmother grew these for years – they even had some plants for decades! There is something about their delicate, old-fashioned purple, pink, and white blooms that is just irresistible. They are also known for their thick dark green and fuzzy leaves.

African violets flower almost continuously and will flourish if kept in bright, warm, and humid conditions. They don't require full sun, and actually prefer the indirect light from a window facing east or west. If you have only exposure to southern light, consider shading the plant somewhat with sheers or thin curtains. For best blooms, aim for 10-14 hours of sunlight a day.

These small charmers do not require much water, so water only when the soil is dry. Try watering from the bottom by putting the plant's pot (which should have drainage holes) on a shallow saucer of water. Let the plant absorb the moisture for a few hours and then remove it from the saucer and drain.

Next up is an easy-care bloomer - the Christmas cactus, named for the holiday during which it typically flowers. You may have received one of these exotic-looking plants as a gift over the holidays. It is an excellent choice for decorating your interior and will look equally great in a hanging planter or on a table. A relative of the cacti family, this plant features long-segmented "arms" or branches that spill over the pot. The beautiful blooms at the end of these arms flower at different times of the year depending on the variety of the plant.

Blooms on a Christmas cactus can range from yellow, salmon, pink, fuchsia, red, or white, or combinations of those colors – so many options! The plant will flower for four to six weeks at a time, and should be placed it in an indirect, bright location. The ideal spot would be near a north or east window, getting at least 8 hours of dappled sunlight a day.

When the top third of soil is dry to the touch, water a Christmas cactus thoroughly. Make sure the water drains completely out of the bottom of the pot - they do not like "wet feet." Too much water can lead to root rot, or even plant death.

If you are up for a true growing challenge, consider the striking and especially fragrant gardenia plant. The glossy green leaves are beautiful on their own, but when coupled with its zesty-scented white blooms, you'll be sold on this plant! I have grown several over the past 20 years and while they do need more attention, the effort has been most rewarding.

While often seen as a larger shrub framing a home's exterior in southern regions of the U.S., the gardenia can also thrive as indoor houseplants in our region. Shoot for six to eight hours of indirect sunlight each day, always protected from the harsh midday sun. Too much direct sunlight will cause the leaves to yellow or burn. An area that receives morning sun and late afternoon shade is optimal.

Gardenias are very sensitive plants. Find a location you like and don't move it too often, which can stress the plant and make it lose its leaves, flowers, or buds.

Water your gardenia when the soil is dry. If the soil still feels damp, do not water. This is a good rule of thumb for most houseplants. Overwatering can lead to root rot, less blooms, or browning of leaves. Consider using a soil moisture reader for indoor plants, which helps to determine if the plant needs water. This is especially important in winter, when houseplants typically require less moisture. Always use room temperature water to avoid shocking the plant.

Lastly, as with many other indoor flowering plants, keep in mind that gardenias need humidity to grow well especially when the drying heat of indoor furnaces kick in. If your indoor environment is too dry, try setting out a few shallow dishes of water around your plant to increase humidity, get a plant mister and mist the leaves a few times a week, or run a house humidifier. This will help your plants stay healthy and encourage more blooms.

Your interior spaces can be brightened considerably this winter with the addition of a flowering houseplant (or two). They are not too difficult to grow and the result is very satisfying. With the shorter amounts of daylight now and more cold weather ahead, enjoying a plant in full bloom just might be what carries you through until summer!



African Violets



Christmas Cactus



Gardenias

Colliers Hill Classified Ads

BESTMAN HANDYMAN: Insured, trustworthy, reliable. 30+ years experience. Carpentry, plumbing, electric, custom work.

Website: www.bestmanhandyman.com.

Email: greg@bestmanhandyman.com. 720-394-0192.

A BETTER GARAGE DOOR INC. Garage door and opener repair to full replacements 25 years experience with multiple trucks for a quick response 303-920-2267.

THE BEST CLEANERS: Lowest prices in town. Honest people. Free estimate. References available (720) 364-8403.

OB PAINTING: \$350 OFF Exterior Painting or \$150 OFF Interior. A+ BBB Rating. Over 30 years in business. Call today! 303-908-9063.

CLASSIFIED ADVERTISING

✓EASY ✓AFFORDABLE ✓EFFECTIVE

| Rates per issue for 25 words, \$.50 per additional word | | # of Homes |
|---|--------------|--------------|
| Stonegate | \$35 | 4,600 |
| Stroh Ranch | \$25 | 2,400 |
| Pradera | \$25 | 550 |
| ALL OF Parker | \$75 | 7,550 |
| Blackstone | \$25 | 1,306 |
| Tollgate Crossing | \$25 | 1,500 |
| Tallyn's Reach | \$35 | 2,037 |
| Saddle Rock North | \$25 | 663 |
| Saddle Rock East/South | \$25 | 1,566 |
| Murphy Creek | \$20 | 1,400 |
| The Farm | \$10 | 1,500 |
| ALL OF Aurora | \$155 | 9,972 |
| Willow Creek 1, 2, & 3 | \$35 | 1,629 |
| Foxridge | \$25 | 1,000 |
| Hunters Hill | \$10 | 275 |
| ALL OF Centennial | \$60 | 2,904 |
| Sapphire Pointe | \$15 | 800 |
| Founders Village | \$15 | 2,200 |
| ALL OF Castle Rock | \$25 | 3,000 |
| Colliers Hill, ERIE | \$25 | 1,545 |

How do I place a classified ad?

EMAIL YOUR AD TO



KERRI@PORCHLINK.COM



WANT HELP
WRITING
YOUR AD?



Just let us know!



Target your market with
neighborhood newsletters!

KERRI WATTS

PUBLISHER | ADVERTISING SALES



720-295-2649

kerri@porchlink.com

www.PorchLinkMedia.com



6525 Gunpark Drive #370-133
Boulder, CO 80301

Member Notification Info

Community Legal Name: Colliers Hill Master Association, Inc.

Date Declaration Recorded: May 29, 2013

Fiscal Year: January-December

Assessment: \$96.00 per month. Includes: Trash Removal, Newsletter, Common Area Maintenance, Snow Removal in Common Areas, Covenant Enforcement, Social Activities, Clubhouse/Pool, Replacement Reserves.

Community Representative: Mark L. Eames, PCAM CAM Lic. No. RM000001261

Management Company: PCMS

Address: 7208 S. Tucson Way, Suite 125., Centennial, Colorado 80112

Office: 303-224-0004 | Fax: 303-224-0002 | Email: corpoffice@pcms.net

The Guidelines and Enforcement Policies can be viewed at the Colliers Hill website. All other documents are available by email, fax or mail if requested.

Check Policy: By issuing or providing a check as payment, you authorize us either to use the information from your check to make a one-time electronic funds transfer from your account, or to process the payment as a check transaction.

Community Website: Community documents can be found on the site along with a link to make online payments. If you have any questions regarding the site, please let us know. www.colliershillmasterhoa.net

Upcoming Board of Directors Meeting:

2024 Board Meeting Schedule:

The Colliers Hill Master Homeowners Association Board of Directors meeting schedule for 2024 is yet to be determined. Once the meeting dates and times are scheduled, it will be available on the community website located at this link: colliershillmasterhoa.net



Discover a Life of Calm, Joy, and Fulfillment!

Are you tired of feeling overwhelmed and longing for more joy in your daily life? If the answer is yes, join me for a FREE virtual workshop on Thursday, February 22nd, at 12:00 PM.

In today's fast-paced world, stress and overwhelm have become the norm. If you find yourself yearning for more relaxation, satisfaction, and joy, you're not alone. The good news is, there's a way out, and I'm here to guide you.

During this FREE workshop, we'll explore the common culprits that keep you stressed, overwhelmed, and dissatisfied. I'll help you identify what's holding you back from a more peaceful and fulfilling life.

You'll discover why some of your go-to relaxation methods might be counterproductive and learn simple, effective strategies to reduce stress and boost your mood. We'll delve into the power of feel-good hormones, explore mood-boosting foods, and uncover a five-minute habit that can make a significant difference.

As a special bonus, those who attend the live workshop will receive my exclusive "Delicious & Easy Mood Boosting Recipe Guide" – a gift to enhance your well-being.

Ready to make a positive change in your life? Register now using the QR code. And if you can't make it to the live class, no worries – enter your name and email, and I'll send you the recording the day after the session.

I'm Vanessa, Holistic Nutritionist & Health Coach, and I'm passionate about helping you experience more peace, ease, and joy in your life. Don't miss this opportunity to transform your daily experience – register now and take the first step towards a life of calm and fulfillment.

LEARN MORE ABOUT ME HERE:

www.boulderfunctionalnutrition.com

BOULDER FUNCTIONAL
NUTRITION

Reducing Stress for a Healthier, Happier You

Uncover why the things you may often turn to for relaxation & fulfillment are keeping you stressed out, overwhelmed & dissatisfied with life, and simple ways to create more feel-good hormones, naturally.

February 12th
12:00 PM
Free Online Event

Vanessa Harris
Holistic Nutritionist

About Your Presenter: Vanessa Harris | Holistic Nutritionist | www.boulderfunctionalnutrition.com

Street Snow Removal Reminder:

As a reminder, the street (public right-of-ways) snow removal in the community is provided by the Town of Erie. Their website can be found at <https://www.erieco.gov/546/Snow-Removal-Procedures>



Welcome to *The Overlook*

Colliers Hill Overlook
650 Orion Ave Erie, Co 80516
303.736.8955

YMCA of Northern Colorado
Serving the Northern Front Range since 1874
303-736-8955 | ymcanoco.org

Overlook Office Hours

Monday 10 AM - 3 PM
Tuesday 1 PM - 6 PM
Wednesday 2 PM - 7 PM
Thursday 1 PM - 6 PM
Friday 9 AM - 3 PM

CINC Webaxis Account/ E-News Notifications:

Please register your account through the CINC Webaxis homeowner portal located at <https://pcms.cincwebaxis.com/>. You will need your account # to register which can be found on your welcome letter or most recent assessment billing. This site allows you to see your account information, submit ARC requests, file a concern/complaint and receive updates. The email address used for your account will automatically be in the system to receive community E-News updates. If you would like an **additional** email address registered, please provide your property address and the additional email address to corpoffice@pcms.net. Don't miss out on important community events and updates.



Notice:

The Colliers Hill Courier assumes no responsibility for return of unsolicited manuscripts, photographs, or art. The acceptance of advertising by *The Colliers Hill Courier* does not indicate endorsement by The Colliers Hill Owners Association, its officials or agents. *The Colliers Hill Courier* makes no warranties and assumes no responsibility for the accuracy or completeness of the information contained herein. The opinions expressed in articles are not necessarily the opinions of *The Colliers Hill Courier*. Publisher's liability for errors and omissions in both news

and advertising is limited to correction in a subsequent issue.

The Colliers Hill Owners Association, its officials or agents do not recommend or sanction any advertisement. Oversight and management of advertising is controlled by Porchlink Media.

Advertising Policy: This newsletter is published privately for the residents and homeowners of The Colliers Hill Owners Association, by Porchlink Media.

Advertisements pay expenses related to publishing this newsletter. The publisher reserves the right to refuse advertising to any person or company. Publisher does not recommend

or sanction any advertisement. Advertisers are expected to treat clients and the community ethically. When hiring anyone advertising in this publication, residents are urged to do their own research. Complaints from residents are given serious consideration.

The Teen Services listing is offered and maintained by The Colliers Hill Owners Association, its officials or agents, and is not a service of Porchlink Media, LLC. Any misuse of the listing should be reported immediately to the Colliers Hill Owners Association, its officials or agents.

Would you like to advertise in March?

DEADLINE
FEB
20th

KERRI @
PORCHLINK.COM

Colliers Hill Book Club

Join us on the first Wednesday of each month at the Overlook, starting at 6:30 PM.

Community Website Information:

The Colliers Hill Master Homeowners Association currently has two websites:

GENERAL INFO WEBSITE: Visit www.colliershillmasterhoa.net to easily view/download/print the governing documents and other general information related to the Association without logging in.

HOMEOWNER WEBSITE (REGISTRATION REQUIRED): To register for this website, please go to <https://pcms.cincwebaxis.com> and submit your registration. If you have your account number, that is helpful during the registration process. Once you have registered for the portal site, you will be able to view all of the same community documents listed on the other website, but you will also be able to view your specific homeowner account, including your account balance, make payments on your account; view your architectural request history and submit your architectural requests; view your covenant violation history and add notes or updates to the covenant violation listed; and you can also submit work order requests for maintenance items you feel need to be reviewed/addressed either in the common areas or clubhouse within the community.

QUESTIONS?

If you have any questions regarding either website, please contact corpoffice@pcms.net.

Recycling collection will be every other week. Your pick-up is on your regular service day. **Shaded weeks are your pick-up week.**

NOTE: Your pick up times may change, and we require carts be out on curbside by 7am on your service day.

Visit www.wcdenver.com website or download our mobile applications to view your service schedule, & receive service alerts.



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| August 2024 | | | | | | |
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| December 2024 | | | | | | |
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= We observe the following holidays: New Years, Memorial Day, July 4th, Labor Day, Thanksgiving and Christmas, unless it falls on a weekend day. Your holiday collection schedule will run 1 day late. If your normal pick-up day falls on or after a holiday within the same week.

- # NO

 - Plastic Bags • Plastic Tops
 - Shredded Paper
 - Hard-Back Books
 - Scrap Metal • Tyvek® Envelopes
 - Plastic 6-Pack Holders
 - Needles or Syringes
 - Paper Ream Wrappers
 - Plastic Microwave Trays
 - Frozen Food Containers
 - Mirrors, Ceramics or Pyrex®
 - Light Bulbs • Plates or Vases
 - Drinking Glasses • Window Glass
 - Hazardous/Bio-hazardous Waste
 - Plastics Other Than Plastics Other Than Those Listed
 - Tissues, Paper Towels, Napkins
 - Waxed Paper
 - Waxed Cardboard
 - Stickers or Sheets of Address Labels
 - Kraft® (orange/brown) Envelopes
 - Styrofoam® Cups, Plates, Paper
 - To-Go Containers

Advertise in the March issue of *The Colliers Hill Courier!*

The Colliers Hill Courier mails to 1,545 homes monthly! DEADLINE February 20th | RATES PER ISSUE

| | | | |
|---|---|--|---|
| BUSINESS CARD \$75 B&W \$95 COLOR | 1/6 PAGE \$100 B&W \$120 COLOR | 1/4 PAGE \$130 B&W \$160 COLOR | 1/3 PAGE \$155 B&W \$190 COLOR |
| HALF PAGE \$195 B&W \$230 COLOR | FULL PAGE \$320 B&W \$405 COLOR | TEXT AD: \$25 FOR 25 WORDS SEE PAGE 2 FOR MORE INFORMATION | EMAIL kerri@porchlink.com for more information. |

Colliers Hill Teen Services (updated January 2024)

If you would like to be listed on the Teen Services notice in the newsletters, or would like to get your child's information added for this year, please send the name, phone number and information on services provided (see below) to corpoffice@pcms.net. If you have any questions, please contact PCMS at corpoffice@pcms.net or 303-224-0004 ext. 302.

| NAME | PHONE | BABY SITTER | RED CROSS / AMERICAN HEART CERTIFIED CPR CERTIFIED | PET SITTER | HOUSE SITTER | SNOW SHOVELER | LAWN CARE | CHORES |
|------|-------|-------------|--|------------|--------------|---------------|-----------|--------|
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| | | | | | | | | |
|--|---------------|---|---|---|---|---|---|---|
| Lauren Adams, 17 | 303-968-0457 | ✓ | | ✓ | ✓ | ✓ | ✓ | |
| Baylor Adams, 14 | 303-968-0457 | | | ✓ | | ✓ | ✓ | ✓ |
| Brynnly Adams, 13 | 303-968-0457 | ✓ | | ✓ | ✓ | ✓ | ✓ | |
| Jennifer Altshuler, 16 | 720-899-6052 | | | ✓ | ✓ | | | |
| Ryan Azenisek, 17 | 720-362-9162 | | | ✓ | ✓ | ✓ | ✓ | ✓ |
| Kaden Ballantyne, 12 | 520-982-1463 | | | ✓ | | ✓ | ✓ | ✓ |
| Brooklyn Bondeson, 13 | 970-690-0196 | ✓ | ✓ | ✓ | ✓ | | | |
| Anna Burge, 13 | 720-693-6920 | ✓ | ✓ | ✓ | | | | |
| Alex Collard, 15 | 303-819-7708 | | | | | ✓ | ✓ | |
| Zoe Dannenberg | 859-361-0440 | ✓ | ✓ | ✓ | ✓ | | | |
| Evan Dillinger, 16 | 720-280-5037 | | | ✓ | ✓ | ✓ | ✓ | ✓ |
| Braya Durstock, 15 | 303-746-7005 | ✓ | ✓ | ✓ | ✓ | | | |
| Charlotte Fisher, 15 | 720-843-6005 | ✓ | | | ✓ | | | |
| Grace Fisher, 17 | 720-710-6400 | ✓ | ✓ | ✓ | ✓ | ✓ | | ✓ |
| Connor Fitzgerald, 11 | 559-862-3343 | | | | | ✓ | | ✓ |
| Luke Gardner, 14 | 720-933-1032 | | | | | ✓ | ✓ | ✓ |
| Aspen Gonzales, 12 | 720-235-6455 | ✓ | | ✓ | | | ✓ | ✓ |
| Brayden Haan, 17 | 720-695-7555 | ✓ | | ✓ | ✓ | ✓ | ✓ | ✓ |
| Sydney Henderson, 15 | 720-351-5589 | ✓ | ✓ | ✓ | ✓ | | | |
| Manas Khatri, 15 | 720-425-3380 | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Lucas Lee, 17 | 303-931-4412 | ✓ | | ✓ | ✓ | ✓ | ✓ | |
| Madeline Lee, 15 | 303-931-4412 | ✓ | | ✓ | | | | ✓ |
| Ava Luoma, 12 | 720-442-3721. | ✓ | ✓ | ✓ | ✓ | | | |
| Autumn McClain, 13 | 724-264-5818 | | | ✓ | ✓ | | | |
| Carter Meyer-Lesiuk, 12 | 805-459-2487 | ✓ | ✓ | ✓ | ✓ | ✓ | | |
| Isabelle Milani, 16 | 303-618-5939 | ✓ | ✓ | ✓ | ✓ | | | |
| Devyn Nabarrete, 17 | 720-534-9482 | ✓ | ✓ | ✓ | | | | |
| Gracie Olikier, 13 | 720-645-9409 | ✓ | | ✓ | ✓ | | | |
| Jackson Pace, 14 | 720-391-9735 | | | | | | ✓ | |
| Abby Peterson, 10 | 970-389-0520 | | | ✓ | ✓ | | | |
| Brynn Peterson, 12 | 970-389-0520 | | | ✓ | ✓ | | | |
| Kaia Price, 13 price.kaia03@svwsd.org | 970-397-2580 | ✓ | | ✓ | | ✓ | | ✓ |

Colliers Hill Teen Services (updated January 2024)

If you would like to be listed on the Teen Services notice in the newsletters, or would like to get your child's information added for this year, please send the name, phone number and information on services provided (see below) to corpoffice@pcms.net. If you have any questions, please contact PCMS at corpoffice@pcms.net or 303-224-0004 ext. 302.

| NAME | PHONE | BABY SITTER | RED CROSS / AMERICAN HEART CERTIFIED CPR CERTIFIED | PET SITTER | HOUSE SITTER | SNOW SHOVELER | LAWN CARE | CHORES |
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|-------------------------------|--------------|---|---|---|---|---|---|---|
| Ethan Raig, 14 | 330-998-4641 | | | ✓ | ✓ | ✓ | ✓ | |
| Ella Rohrer, 10 | 913-671-0024 | | | ✓ | ✓ | | | ✓ |
| Tommy Rohrer, 12 | 913-671-0024 | | | ✓ | ✓ | ✓ | ✓ | |
| Kirsten Ross, 16 | 720-534-9531 | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Mackenzie Ross, 14 | 720-745-2110 | ✓ | ✓ | ✓ | ✓ | | | ✓ |
| Harshita Saini, 13 | 510-725-2344 | ✓ | ✓ | ✓ | ✓ | | | ✓ |
| Sallie Shahinian, 14 | 303-803-5374 | ✓ | ✓ | ✓ | | | | |
| Adelaide Shaw, 15 | 720-603-3858 | ✓ | ✓ | ✓ | | | | |
| Julianne Shaw, 13 | 303-594-2608 | ✓ | ✓ | ✓ | | | | |
| Samantha Shillingford | 303-522-8011 | ✓ | ✓ | ✓ | | | | |
| Prince Shores, 14 | 801-898-2995 | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Austin Sieckmann, 12 | 720-681-7958 | | | | | | ✓ | |
| Kara Sterne, 19 | 303-505-6044 | ✓ | | ✓ | | | | |
| Blake Smith, 12 | 720-818-4297 | | | ✓ | ✓ | ✓ | ✓ | ✓ |
| Brody Smith, 16 | 808-707-1347 | | | ✓ | ✓ | ✓ | ✓ | ✓ |
| Brooklyn Smith, 14 | 303-746-2155 | ✓ | ✓ | ✓ | ✓ | | | |
| Grace Smith, 15 | 720-387-9938 | ✓ | | ✓ | | ✓ | | |
| Molly Vermeulen, 13 | 303-803-5959 | ✓ | ✓ | ✓ | | | | |
| Tomas Olivares Villarreal, 13 | 720-453-3315 | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | |

Teen Services Update:

If you have previously registered your teenager for the Teen Services listing in the newsletter publication and your teen is no longer interested in having their name listed or has moved out of the community, please send an email to corpoffice@pcms.net and request that your teens name be removed from the list. The Association has received a few calls indicating that they have tried calling several of the teens listed and were told they are now at college or moved, etc.

Complaint Procedure

Who May Submit Complaints?

Complaints regarding alleged violations of the Covenants, Complaints regarding alleged violations of the Covenants, Design Guidelines or Rules and Regulations may be reported by members of the Board of Directors, members of the Community or the Association's Manager.

How Complaints Should be Submitted.

Complaints by a member of the community shall be in writing and must include a contact name and email address or phone number in case there is an inquiry from the Board or management office regarding the complaint submitted. Anonymous complaints will not be accepted. Your name and contact information will not be provided to the person you have made a complaint about; it is only needed for the management team. The member must have observed the alleged violation and shall contain the nature of the alleged violation, the location of the alleged violation and the date it was observed, photos are very helpful. A complaint may also be submitted by any member of the Board of Directors or by the Association Manager after a walk through or inspection of the Community.

You may send your concerns to PCMS via email at support@pcms.net or via fax at 303-224-0002.



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