

PROVINCE CENTER HOMEOWNERS ASSOCIATION, INC.

SOCIAL COMMITTEE CHARTER

TITLE: SOCIAL COMMITTEE

REPORTS TO: PROVINCE CENTER HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS

ORGANIZATION: July 20, 2023, the Province Center Homeowners Association Board of Directors ("Board") appointed Marcy Ongert as Social Committee Chair to serve for the remainder of the 2023 calendar year and may be appointed for subsequent terms by the Board each year thereafter. The Board retains the responsibility to remove the Social Committee Chair and appoint a successor as it deems appropriate to the overall interest of the community. The Social Committee Chair has full authority over the composition of the full Social Committee, including subcommittees.

PURPOSE: To recommend social activities to the Board for its approval.

RESPONSIBILITIES: The Social Committee will at least annually:

1. Review the Charter and make suggested changes or modifications to the Board for ratification,
2. Appoint any volunteer to the Social Committee,
3. Form any subcommittees as it deems appropriate, and
4. Bring any issues or concerns discovered to the Board.

Ongoing Responsibilities

1. At the January Board meeting provide the Board with the committee's recommendations for spending the social budget.
2. Provide a report at each Board meeting of all planned activities. Any activity that has a fee or cost must be pre-approved by the Board.
3. Assist the Management Company in delivering any Board Approved community-wide activity.
4. Create a newsletter for distribution to the community that includes:
 - a. Services provided by homeowners such as babysitting, pet care, snow removal, and/or lawn mowing, etc.
 - b. Such newsletter will be distributed in a month in which the Board does not meet,
 - c. Will not advertise businesses, and
 - d. Is distributed by the Management Company.
5. Develop a contact form that grants the HOA, Board, and the Social Committee authorization to share the homeowner's information for use

on any subcommittee or club that is formed. For example, if a homeowner wants to belong to a book club such form will allow direct communication not only by the Club but also by the Board, Social Committee, or Management Company without maintaining the individual's privacy.